The Amendment Application Review Process

1. PI submits Amendment application
2. IRB staff conducts pre-review
3. Pre-reviewer sends pre-board revisions to PI
4. PI submits completed revisions
5. Pre-reviewer reviews revisions for completion
6. Expedite to Chair
7. Administrative reviewer completes review checklist and signs off
8. Chair completes checklist and signs off
9. Convened board reviewer completes checklist and convene board votes
10. Coordinator sends tabled letter to PI
11. PI submits completed revisions
12. Coordinator sends post-board revisions letter to PI
13. Amendment is approved as submitted
14. Amendment is approved with changes
15. Amendment is tabled
16. Amendment is disapproved
17. Coordinator sends tabled study back to convened board for re-review
18. Pre-reviewer verifies revisions and completes final processing
19. Pre-reviewer completes final processing
20. Coordinator sends post-board revisions letter to PI
21. Amendment is approved as submitted
22. Amendment is disapproved