



Background and Instructions

The University of Utah Institutional Review Board (IRB) is responsible for reviewing research projects that study people. IRB review makes sure that research meets high ethical standards, as well as federal and state laws. The IRB prides itself on serving the University's researchers and the people who agree to take part in research across the State of Utah, the United States, and other countries all over the world. You can learn more about the IRB at our website: <http://irb.utah.edu/>.

The University of Utah Institutional Review Board (IRB) is seeking community volunteers to assist in reviewing medical, social, and behavioral research. Community volunteers represent the thoughts and concerns of community. They help to make sure a research project is the best interests of the community and is communicated in a way that the community can understand.

The requirements for becoming a community representative of the IRB include:

- Agreeing to serve for 3 years;
- Committing to reviewing 2-5 research projects per month (approximately 10 hours a month);
- Agreeing to attend monthly meetings (approximately 2 hours per month);
- Experience using a computer, including the use of the internet, online software programs, email, and document viewing platforms (such as Microsoft Word and PDFs); and,
- Community members cannot have any personal or immediate family affiliation with the University of Utah, Primary Children's Hospital, the Veteran Affairs Salt Lake City Health Care System, or Shriners Hospitals for Children-Salt Lake City.

Though community representatives are not considered hired employees of the IRB or the University of Utah, some compensation for service is provided.

If you are interested in learning more, please complete this form and submit it to the IRB at irb@hsc.utah.edu.

A. Applicant Information

First Name	
Last Name	
Suffix	

Address	
City	
State	
Zip Code	

Phone Number	
Email	

Please contact the IRB Office at (801) 581-3655 or irb@hsc.utah.edu if you need assistance.



B. Schedule Information

Available Start Date	
Are You Available Most Wednesdays and/or Thursdays?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Wednesdays Only <input type="checkbox"/> Thursdays Only

C. Education and Experience

Highest Level of Education	
Area(s) of Study/Expertise	
Have you served in the United States Military?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you or any members of your immediate family work for the University of Utah, the VA, Primary Children's Hospital, and/or Shriners' Hospital for Children?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain: <input type="text"/>
Are you or any members of your immediate family a student of the University of Utah, the VA, Primary Children's Hospital, and/or Shriners' Hospital for Children?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain: <input type="text"/>
Are you currently employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where do you work?: <input type="text"/>

D. Anticipated Contribution to the IRB

Please provide a brief description of relevant experience(s) that describe your anticipated contribution to the IRB (e.g. professions, life experiences with research or vulnerable populations, general research experiences, IRB experiences, certifications and licensures or other information as appropriate.).

Please contact the IRB Office at (801) 581-3655 or irb@hsc.utah.edu if you need assistance.



E. Vulnerable Populations

Research may involve the inclusion of certain groups of participants who may be vulnerable to undue influence or coercion. In addition to recruiting board members who can represent our local community, we are also interested in recruiting individuals that may have meaningful experience in addressing, understanding, or working with specific populations. Populations that require additional protections include (but are not limited to): children, fetuses, neonates, cognitively impaired persons, prisoners, and economically or educationally disadvantaged persons.

Do you consider yourself someone with the background, education, and/or experience to have expertise working with any of the vulnerable populations listed above? If so, please explain why you feel you could represent the vulnerable population in your role as an IRB member. Please list the population below and please be specific.

[Empty text box for response]

F. Additional Documentation (Optional)

You may also attach a copy of your resume, curriculum vitae (CV), and or a cover letter if you wish. Please submit these items with your application to the contact information at the end of this form. These items are not required at this time, but may be requested before a conditional offer to join the Institutional Review Board is extended.

G. Certification

I hereby release the University of Utah and all persons, organizations, or government agencies from any damages resulting from furnishing the information described above. I verify that the information I have provided is complete and true. I understand that any omission or misstatement may result in withdrawal of a conditional offer to join the Institutional Review Board.

I certify that I have read and agree with these statements.

[Initials input box]

Please enter your initials to verify your identity. **Note: After submitting your application, only limited changes can be made with assistance from the IRB. Please review your application before submitting.**

How did you hear about us?

[Empty text box for response]

H. Submission Instructions

Please submit your completed application along with any optional documentation you'd like to provide to the IRB at: irb@hsc.utah.edu.

Your application will be forwarded to a member of the IRB staff for review.

Thank you for your interest in serving on the IRB!

Please contact the IRB Office at (801) 581-3655 or irb@hsc.utah.edu if you need assistance.